



**MINUTES  
BOARD OF DIRECTORS SPECIAL MEETING  
THURSDAY, JANUARY 18, 2018  
8:30 AM**

**INTRODUCTION**

A Special Meeting of the Board of Directors of the Rancho California Water District was held on Thursday, January 18, 2018, at the appointed meeting place of the Board, the Board Room of the District's Administrative Headquarters Building, located at 42135 Winchester Road, Temecula, California.

**ROLL CALL**

President Bennett Drake called the meeting to order at 8:30 AM. A quorum was declared with the following directors being present.

Angel Garcia	Board Member
Carol Lee Brady	Board Member
William Plummer	Board Member
Bennett Drake	President
Lisa Herman	Board Member
Danny Martin	Board Member
Bill Wilson	Sr. Vice President

Also present were members of the District staff and others, including but not limited to, Legal Counsel Jim Gilpin of Best Best & Krieger; Jeff Armstrong, General Manager; Eva Plajzer, Assistant General Manager-Engineering & Operations; Rick Aragon, Director of Finance/Treasurer; Jason Martin, Director of Administration; Andrew Webster, Chief Engineer; Rich Ottolini, Water Operations Manager; Randy Crowell, Field Services Manager; Heath McMahon, Construction Contracts Manager; Eileen Dienzo, Human Resources Manager; Jake Wiley, Engineering Manager-CIP & Development; Jeff Kirshberg, Water Resources Manager; Mark Smith, Procurement and Contracts Administrator; Tom Marcoux, Safety/Risk Officer; Meggan Valencia, Senior Public Information Officer; Grace Cardenas, Public Information Specialist; and Kelli Garcia, District Secretary.

Present in the audience were Jeff Brown from Urban Park Concessionaires, Bob MacKinnon from Campground Consulting, and press-reporter Aaron Calaverie.

## **APPROVAL OF AGENDA**

President Drake entertained a motion to approve the Agenda of the Special Meeting of the Board of Directors of the Rancho California Water District of January 18, 2018.

Director Martin moved to approve the Agenda of the Special Meeting of the Board of Directors of the Rancho California Water District of January 18, 2018. Director Wilson seconded the motion, and it carried as follows:

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**        Danny Martin, Board Member  
**SECONDER:** Bill Wilson, Sr. Vice President  
**AYES:**         Garcia, Brady, Plummer, Drake, Herman, Martin, Wilson

## **PUBLIC COMMENT**

An opportunity was given for any person to address the Board of Directors (Board) upon any subject not identified on the Agenda, but within the jurisdiction of the Rancho California Water District (RCWD/District). For items not listed on the Agenda, the Brown Act imposes limitations on what the Board may do during public comment. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered.

There was no public comment.

## **ITEM 1.        WORKSHOP**

### **A.        Board of Director's Workshop for the Vail Property**

Addressing the Board of Directors (Board), General Manager Jeff Armstrong introduced the subject item by briefly reviewing past developments and meetings held regarding the Vail Lake Property. He further conveyed that the purpose of today's workshop is to bring the two new Board members up to date, and to develop consensus amongst the Board for Rancho California Water District's (District) intended use of the Vail Property, with specific focus on the RV Park component.

Guiding the Board through the workshop, Mr. Armstrong, along with Director of Finance/Treasurer Rick Aragon and Chief Engineer Andrew Webster, delivered detailed information in order to gain Board consensus on: 1) the vision for the RV Park component (what we want to achieve), and 2) the process to accomplish that vision.

By way of a PowerPoint Presentation, lengthy discussion amongst the Board and staff ensued pertaining to, but not limited to, financial statistics related to the Vail Lake Property and RV Park, options to rehabilitate and operate the RV Park, risks and responsibilities associated with how the Board proceeds with park operations, estimated costs related to the level needed in order for the park to be successful, past/pre-purchase appraisal(s) conducted on the Vail Lake Property, the desire to reference a current appraisal to determine the baseline value, existing (and possible new) Conditional Use and Plot Plan Permits, and acceptable and prohibited activities and amenities for the lake and land-based recreation.

Following discussion, it was the consensus of the Board to direct staff to draft a scope

of work for an appraisal proposal of the Vail Lake RV Resort, and bring back to the Board for review and consideration at a subsequent meeting.

**ITEM 2. ADJOURNMENT**

There being no further business to come before the Board of Directors, the meeting adjourned at 12:00 PM.